

## **GLACIER: Tax Summary Report**

### **What is a GLACIER Tax Summary Report?**

A summary of an individual's tax status, based upon the information that an individual has entered in their GLACIER record.

### **Where can I find the GLACIER Tax Summary Report?**

Individuals with a record on UCLA's GLACIER online tax reporting data base can print this form from within their GLACIER record. This is one of the forms that will need to be submitted to Payroll Services for review.

### **Why do I need a GLACIER Record?**

In accordance with Internal Revenue Code, Section 1441, University of California is required to determine an individual's tax status to determine the appropriate Federal tax withholding applicable to any payments that are issued. GLACIER is the tax reporting system that is used at UCLA when issuing payments to foreign nationals.

### **What forms and documents need to be submitted along with my GLACIER Tax Summary Report?**

Additional required forms and documents are listed under "required forms" and "required document copies" on each tax summary report. The actual requirements will vary depending on an individual's tax status and type of income being paid.

### **Why do I need to submit my GLACIER: Tax Summary Report and forms to UCLA?**

To insure that your tax status is being properly applied to any payments being issued at UCLA.

### **What important information is compiled on the GLACIER: Tax Summary Report?**

The GLACIER: Tax Summary Report is a summary of the information that you have entered into your GLACIER record. You will see on the summary report:

- Residency for tax purposes
- Tax Treaty Eligibility
- FICA Eligibility
- Required Forms and Documents that need to be submitted to Payroll Services

### **Where would I submit my GLACIER Tax Summary Report:**

UCLA Payroll Services  
10920 Wilshire Blvd, Suite 620  
Los Angeles, CA 90024  
Or Campus Mail Code: 141648

### **Where do I get more information about GLACIER?**

GLACIER at UCLA, UCOP, and UCM visit: <http://map.ais.ucla.edu/go/1002769>

### **I have questions about the GLACIER: Tax Summary Report, who should I contact?**

For questions about the GLACIER: Tax Summary Report please contact the Payroll Office at (310) 794-8718